

BACCHUS MARSH MODEL AIRCRAFT ASSOCIATION Inc.

STATEMENT OF PURPOSE AND CONSTITUTION

11/06/2002

STATEMENT OF PURPOSE:

The objectives of the Association are:

- A) To promote, organise and encourage all aspects of model aircraft building and flying.
- B) To co-operate with similar organisations within Australia.
- C) To encourage future generations to aeromodelling techniques and safety precautions
- D) To promote good fellowship, to foster and develop friendships, and transfer information between modellers.

CONSTITUTION

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These rules were amended in 2002, in accordance with the Model Rules published by the Office of Fair Trading and Business Affairs, and the Associations Incorporation Act of 1981.

ATTACHMENTS:

- 1) Application for Membership
- 2) Proxy form
- 3) Nomination form
- 4) Field rules

1. NAME:
The name of the organisation shall be the **Bacchus Marsh Model Aircraft Association Inc.** Herein after called the Association. The Association may also be known by the shortened name BMMAA.
2. MEMBERSHIP:
 - 2.1 Membership shall be open to all persons subscribing to the objects of the Association and paying the prescribed fees. No restrictions shall be imposed on any person by virtue of religious or political beliefs, sex, nationality, race or age; however, the Committee shall have the right to refuse membership to any person without assigning any reason thereof. Persons refused membership shall have the right to appeal to a General Meeting of the Association. Voting on this issue shall both in Committee and in General Meeting be by secret ballot.
 - 2.2 Any member may be expelled or suspended from membership for a period not exceeding 12 months at the discretion of the Committee, provided that such member shall have the right of appeal to a General Meeting. Voting on this issue shall both in Committee and in General Meeting be by secret ballot.
 - 2.3 Membership of the Association shall be conditional upon current membership of the "Victorian Model Aeronautical Association" herein after called the "V.M.A.A."
 - 2.4 The secretary shall be responsible for maintaining a membership register. Such membership register is to include the full name and address of each member, and date of entry into the Association.
3. SUBSCRIPTION
 - 3.1 Member subscriptions shall consist of the Association fee determined by the Committee and the appropriate V.M.A.A. fees and charges.
 - 3.2 Association subscription shall be reviewed and determined by the Committee annually.
 - 3.3 All subscriptions must be paid by the 30 of June each year and shall cover the period 1st of July through 30th June.
 - 3.4 New members joining during the year will have their subscription adjusted as per V.M.A.A guidelines.

4. MEETINGS

- A) Annual General Meetings:
 - 4A.1 The Annual General Meeting (AGM) shall be held on a date set by the Committee. The AGM shall take place after 30 June and before 1 October. A minimum of 10 days notice shall be given to each member in writing, however accidental omission to give notice to any members shall not invalidate the meeting.
 - 4A.2 At the Annual General Meeting, a Management Committee comprising the following shall be elected from amongst the financial members. President, Vice President, Secretary and Treasurer. The remaining ordinary Committee members shall also be elected as required. Eg. safety officer, membership secretary, editor, competition director, etc. Executive committee members may take on dual roles. All committee members have full committee voting rights.
 - 4A.3 The Agenda for the AGM shall be the presentation of a Financial Report, including a Statement of Assets and Liabilities. The minutes of the preceding AGM shall be read and ratified, and the election of a new Committee for the current year.
- B) General Meetings:
 - 4B.1 Other general meetings shall be held as requested. A minimum of 10 days notice of the meeting and the agenda shall be given to each member in writing, however accidental omission to give notice to any members shall not invalidate the meeting.

C) Special General Meetings:

- 4C.1 The Committee may, when required, convene a Special General Meeting of the Association. A minimum of 10 days notice of the meeting and the agenda shall be given to each member in writing, however accidental omission to give notice to any members shall not invalidate the meeting.

D) Committee:

- 4D.1 A minimum of 3 Committee meetings shall be convened each year. The President or any four Committee members may convene special meetings of the Committee.

5. COMMITTEE

- 5.1 The Committee shall be responsible for and to, the Association and shall present an annual report, including a financial statement and statement of assets and liabilities, to each Annual General Meeting.
- 5.2 The management Committee elect shall take office at the conclusion of the Annual General Meeting.
- 5.3 In the event of a casual vacancy of a Committee member occurring, the committee may appoint a member of the Association to fill the vacancy and the member so appointed shall hold office, until the following Annual General Meeting.

6. ELECTIONS

- 6.1 Elections shall be by ballot. First past the post voting shall be used. Any equality in voting shall be resolved in favour of the retiring candidate. All nominations shall be called for at a General Meeting to be held at least 30 days before the Annual General Meeting. Nominations will only be accepted with the consent of the nominee. Nominees may be nominated for more than one position.
- 6.2 A single ballot paper will be issued, listing candidate's names in an order determined by lot in each category. The ballot paper shall not include any indications as to which candidates are retiring office-bearers.
- 6.3 The ballot shall be resolved in the following order, President, Vice President, Secretary, Treasurer and Ordinary Committee Members.
- 6.4 Voting rights are to be restricted to financial members for the purpose of the elections.
- 6.5 The Public Officer shall be appointed by the Committee.

7. QUORUM

- 7.1 The quorum at General/Special and Annual General Meetings shall be one quarter, rounded to the next whole number, of the financial membership.
- 7.2 The quorum at Committee Meetings shall be two thirds, rounded to the next whole number, of the committee.
- 7.3 If a quorum is not present within 30 minutes of the advertised starting time of the meeting, the meeting shall lapse.
- 7.4 Proxy votes are not included in the count for a quorum.

8. FINANCE

- 8.1 All monies received shall be deposited in the Associations bank account. Cheques are to be signed by any two of the following, President, Secretary or Treasurer.
- 8.2 The financial year of the Association will commence on the first day of July and conclude on the 30th of June in each year.
- 8.3 The Treasurer will present at the Annual General Meeting a financial report comprising the following:
- 1) A Statement of Receipts and Expenditure showing the surplus or deficit on the years operations.
 - 2) A listing of Assets and Liabilities.

9. PETITIONS

- 9.1 The President shall within 7 days of receipt of written requisitions from six members, call a General Meeting to be held within 30 days of such receipt in keeping with 4c.1
- 9.2 If the President has not within the stipulated time called a duly requisitioned meeting, the requisitionists may themselves call it. The petition and the notice of meeting shall set out the business it is desired to transact.

10. VOTING

- 10.1 Each member shall be entitled to one vote. In the event of an equality of voting on any question it shall be resolved so as to preserve the status quo. If no status quo exists the chairman shall have a casting vote. Unless specified elsewhere in the constitution a simple majority will carry the decision.
- 10.2 Proxy voting will only be accepted on the official proxy form, correctly presented at the relevant meeting. Proxy votes are not included towards the numbers for a quorum

11. INDEMNITY

- 11.1 No member of the Association will have any claim, legal or otherwise, against the Association or the Committee for any act performed in the execution of their duties.
- 11.2 Members of the Association shall not be deemed responsible or liable for any action brought against the Association.

12. CHAIRMAN

- 12.1 The President for the time being shall take the chair at meetings with the exception of the Annual General Meeting. In his absence, the Vice-President shall take the chair.
- 12.2 If both the President and Vice President are unavailable, then the attending members shall elect one of the attending Committee members to take the chair.
- 12.3 The outgoing committee shall nominate a financial club member to chair the Annual General Meeting

13. SUPPLY OF COPIES OF THE CONSTITUTION:

- 13.1 The Secretary shall supply a copy of the Constitution and of the current rules without charge:
- a) To all new members on joining.
 - b) On reasonable request to any existing member.
- 13.2 The Secretary shall issue each financial member with copies of any amendments made to the Constitution. It shall be the responsibility of the member to include such amendments in the member's personal copy.

14. DISPUTES AND MEDIATION

The following procedures apply to disputes between:

14.1

- a) Individual members of the Association, or,
- b) A member and the Association.

2) The parties to the dispute must, in all good faith, make all reasonable efforts to resolve the dispute, and must meet and attempt to resolve the issue within 14 days of the dispute being known to each party.

4) The mediator must not determine the outcome, but shall assist the parties to resolve their differences. Failing this, the parties have the right to resolve the dispute in accordance with the ACT or otherwise at Law.

15. ASSOCIATION FLYING RULES:

- 15.1 The Committee may promulgate Association rules governing the running of all flying activities and may vary and interpret such rules.

16. AMENDMENTS:

- 16.1 This Statement of Purpose and Constitution can only be amended at an Annual General or Special General Meeting provided that 21 days notice of the proposed amendment has been given to all members.
- 16.2 All such amendments shall be ratified at a General Meeting to be held not less than 21 days after the Annual General Meeting
- 16.3 Ratification shall be deemed to be made if a simple majority of members present at the subsequent General Meeting are in favour, having regard to the requirements of a quorum.

17. CUSTODY OF RECORDS:

- 17.1 Except as otherwise provided in these rules, the secretary shall keep in his custody or under his control all books, documents and securities of the Association which shall be available for inspection by members upon reasonable request

18. DISSOLUTION

- 18.1 In the event of cessation of activities of the Association for a period of 12 months, it shall be deemed that the Association has disbanded.
- 18.2 All debts must then be paid and the remaining funds and equipment is to be transferred to the V.M.A.A. for safe keeping for a period of 3 years.
- 18.3 If the Association does not reform within 3 years then such assets shall remain the property of V.M.A.A.

END

BACCHUS MARSH MODEL AIRCRAFT ASSOCIATION Inc.

Membership application

Membership of this association includes membership of the VMAA which includes public liability insurance. Sections **1-8** must be filled in, in full.

1. First Name
2. Middle names
3. Last name
4. Street
5. Town
6. State
7. Post code
8. Date of birth
9. Phone
10. Mobile
11. Email

Signed.....

Dated.....

Additional information

- vmaa number if known
- membership of other clubs
- types of models
- skill level
- radio frequencies

BACCHUS MARSH MODEL AIRCRAFT ASSOCIATION Inc.

Proxy Form

I,..... being a financial member of
Bacchus Marsh Model Aircraft Association inc. appoint

....., of.....,
name of proxy *address*

.....
address

being a financial member of Bacchus Marsh Model Aircraft Association inc as my
proxy to vote for me on my behalf at the meeting.../...../.....
and any adjournment of that meeting. My proxy has been authorised to vote (using
his discretion / in the following manner)

.....
.....
.....
.....
.....
.....

signed.....

dated.....

BACCHUS MARSH MODEL AIRCRAFT ASSOCIATION Inc.

Nomination form

I,..... being a financial member of

Bacchus Marsh Model Aircraft Association inc. nominate

....., who is personally known to me, for

membership of the association.

Signed by both parties

Nominator

Dated

Nominated

Dated

BACCHUS MARSH MODEL AIRCRAFT ASSOCIATION inc

FLYING FIELD RULES

CURRENT 08/06/04

1. Flying is not permitted on days of TOTAL FIRE BAN.
2. Fire fighting equipment is to be maintained and ready for use at the field at all times during the declared fire season.
3. No rubbish is to be left at the field. Take your rubbish home!
4. Hours of operation at the field are 8am to 8pm daily. No engines are to be started prior to 8am.
5. The consumption of alcohol by pilots is NOT permitted before or during the operation of aircraft as per CASA regulations. All pilots must have 0% blood alcohol level whilst in control of any aircraft, including models.
6. All vehicles are to be parked in the designated areas.
7. It is the responsibility of all members ensure that visiting pilots have current VMAA insurance and are fully conversant with the club flying rules.
8. Persons without current club membership or VMAA insurance are not permitted to operate models unless under specific instruction of a designated instructor.
9. All inexperienced flyers should be accompanied by a competent flyer while operating models.
10. Battery and range checks must be made prior to the first flight of each model every day.
11. Your correct frequency key must be placed in the frequency board for every period of transmitter operation. Your key must be removed at the completion of each transmission period. Do not place or remove anybody elses key----ever! The transmitter pound will be used at all times.
12. Freehand taxying of models within the pits area is not permitted.
13. Models must be properly restrained whilst starting and running of engines in the pits.
13. The flying of models within 30m of the pit area is not permitted.
14. Flying over the northern perimeter fence is to be actively discouraged.
15. Whilst in the vicinity of the flight line all pilots will observe correct etiquette and check with other pilots before commencing take-offs, landings or entering the field. Upon exiting from the field pilots should also inform other pilots that they no longer pose a danger.
16. All flying must be done from the designated flight line.
17. It is the responsibility of the last person leaving the field to ensure that the gates, sheds, toilet are LOCKED and the water is turned off.
18. Only the use of current certified transmitters at our field is permitted.

Note: Any club member who repeatedly ignores the rules will have their membership reviewed by the committee.